

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of May 15, 2012 Cabinet Meeting
Date: May 15, 2012

Members Present: Anderson, Bertch, Bohnet, Cannell, Colby, Collins, DeHaven, Hutchins, Johnson, Kocher, and Schlack
Staff Present: Niewoonder
Absent: Horton

TBO Discussion

The Gallup workshop is scheduled for May 24.

Personnel and Operations

- Kudos! were given to the following:
 - Diane Vandenberg for her coordination of the students in attendance at the Opportunities for Education dinner.
 - Cindy Buckley for her help to secure the grant for Line Worker Academy.
- Reality Check – New and Follow Up
 - Reported that the ExpressWays program will be working primarily with academy students. Agenda item for next week will include a discussion on underprepared students.
 - Reported that the problems with the door locks are being worked on.
 - Reminded the Cabinet that college-wide e-mails need to be proofed and verified for accuracy before being submitted to I.T. for distribution.
- Hires/Resignations/Retirements
 - Susan Mott has accepted the director of nursing position and will begin on June 4.

Approval of Minutes

Approved the minutes of the May 8, 2012 Cabinet meeting as presented.

Other

- Discussed some of issues related to direct credit and dual enrollment.
- Reported that changes to GASB are being implemented.
- The M-TEC is providing contracted training in the hospitality industry for the Fire Keepers Casino.
- Members of the Michigan Business Sustainable Forum will be visiting KVCC on June 1 to review our green initiatives.
- Representatives of Google will be on campus to May 29 to begin mapping room locations.
- The Cabinet will begin to review Ends policies annual reports at the May 22 meeting.
- The Michigan Public Safety Communications System will be meeting at KVCC on June 20.

Discussion and Action Items

- *ITG Requests*
 - **Line Worker Academy** – It was MOVED, SECONDED and CARRIED to support the revised budget for the FY 2012 and the proposed budget for FY 2013 for the Line Worker Academy.

- **Mechatronics Academy** – It was MOVED, SECONDED and CARRIED to support the revised budget for FY 2012 and the proposed budget for FY 2013 for the Mechatronics Academy.
- *Continue Budget Discussion* – no update.
- *Travel* – the following travel items were reported:
 - Cindy Buckley, Jim DeHaven and Tom Sutton will meet with representatives of the Heritage Wind Farm on May 25 in Traverse City.
- *Grants* - the following grant items were presented:
 - Approved the sponsorship request for the fall 2012 Cougar Connection.

Next Meeting – The next meeting is scheduled for ***Tuesday, May 22 at 8 a.m.***